**SPRINT 1**

=========== 16/6, Sprint 1 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Organizational Structure, assigning member roles and responsibilities
  + To-do Tasks
    - Management Process, Gantt Chart
    - Trello Configuration
    - Vision Document: Non-Functional Requirements
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Project Deliverables
  + To-do Tasks
    - Management Process
    - Vision Document: Stakeholder and User Descriptions
* Phạm Văn Minh
  + Completed tasks
    - Project Purpose
    - Vision Document: Positioning
  + To-do Tasks
    - Management Process
    - Trello Configuration
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Project Scope and Objective
    - Project Deliverables
  + To-do Tasks
    - Management Process
    - Trello Configuration
* Trần Đức Hoàng
  + Completed tasks
    - Assumptions and Constraints
  + To-do Tasks
    - Management Process
    - Gantt chart

# Vision document: Non-Functional Requirements

Summary of the meeting:

* Vision document: Fill out possible sections
* Project plan: Finish Management Process section
* Finish the Gantt chart and synchronize it with Trello

=========== 22/06, Sprint 1 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Management Process
    - Trello Configuration

# Vision document: Non-Functional Requirements

* + To-do Tasks
    - Prepare for Sprint 1 review meeting
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Management Process
    - Vision Document: Stakeholder and User Descriptions
  + To-do Tasks
    - Prepare for Sprint 1 review meeting
* Phạm Văn Minh
  + Completed tasks
    - Management Process
    - Trello Configuration
  + To-do Tasks
    - Prepare for Sprint 1 review meeting
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Management Process
    - Trello Configuration
  + To-do Tasks
    - Prepare for Sprint 1 review meeting
* Trần Đức Hoàng
  + Completed tasks
    - Management Process
    - Gantt chart
  + To-do Tasks
    - Prepare for Sprint 1 review meeting

**SPRINT 2**

=========== 30/06, Sprint 2 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - User search and Artist search
    - View detailed information
    - Leaderboard ( by likes, listens)
  + To-do Tasks
    - Vision document update: Update table of contents, Add Download feature
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Use case model (50% completed)
  + To-do Tasks
    - Use case model (Fully completed)
    - Vision document update: Update table of contents, Add Download feature
* Phạm Văn Minh
  + Completed tasks
    - Calculate and generate reports
    - Sign in
    - Sign up
  + To-do Tasks
    - Edit account
    - Play song
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Create playlists/albums
    - Edit song
    - Edit playlist/album
    - Delete playlists/albums
  + To-do Tasks
    - Delete songs
    - Playlist and song recommendations
    - Log out
* Trần Đức Hoàng
  + Completed tasks
    - View Favorite Songs and Playlists
    - History songs and playlists
    - Uploading songs
  + To-do Tasks
    - Create playlists/albums
    - Vision document update: Update the name and description of the search feature, Add Play song feature

=========== 05/07, Sprint 2 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Vision document update: Update table of contents, Add Download feature
  + To-do Tasks
    - Prepare for Sprint 2 review meeting
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Use case model (Fully completed)
    - Vision document update: Update table of contents, Add Download feature
  + To-do Tasks
    - Prepare for Sprint 2 review meeting
* Phạm Văn Minh
  + Completed tasks
    - Edit account
    - Play song
  + To-do Tasks
    - Prepare for Sprint 2 review meeting
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Delete songs
    - Playlist and song recommendations
    - Log out
  + To-do Tasks
    - Prepare for Sprint 2 review meeting
* Trần Đức Hoàng
  + Completed tasks
    - Create playlists/albums
    - Vision document update: Update name and description of the search feature, Add Play song feature
  + To-do Tasks
    - Prepare for Sprint 2 review meeting
    - Prepare meeting reports

**SPRINT 3**

=========== 14/07, Sprint 3 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Revised use-case model
  + To-do Tasks
    - Logical view: Package diagram
    - Logical view: Data Access diagram
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Revised use-case model
  + To-do Tasks
    - Logical view: Serializer diagram
    - Logical view: Model diagram
* Phạm Văn Minh
  + Completed tasks
    - Revised use-case Specifications
  + To-do Tasks
    - Logical view: Presentation diagram
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Revised use-case Specifications
  + To-do Tasks
    - Logical view: Presentation diagram
* Trần Đức Hoàng
  + Completed tasks
    - Revised use-case Specifications
  + To-do Tasks
    - Logical view: Controller diagram
    - Prepare meeting reports

Summary of the meeting:

* Revised use-case model: Generalized the use-case model
* Revise use-case specification
* Logical view: Follow MVC Architecture, Detail all component diagram

=========== 19/07, Sprint 3 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Logical view: Package diagram
    - Logical view: Data Access diagram
  + To-do Tasks
    - Prepare for Sprint 3 review meeting
    - Assign work for Sprint 4
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Logical view: Serializer diagram
    - Logical view: Model diagram
  + To-do Tasks
    - Prepare for Sprint 3 review meeting
* Phạm Văn Minh
  + Completed tasks
    - Logical view: Presentation diagram
  + To-do Tasks
    - Prepare for Sprint 3 review meeting
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Logical view: Presentation diagram
  + To-do Tasks
    - Prepare for Sprint 3 review meeting
* Trần Đức Hoàng
  + Completed tasks
    - Logical view: Controller diagram
  + To-do Tasks
    - Prepare for Sprint 3 review meeting
    - Prepare meeting reports

Summary of the meeting:

* Logical view: draw the package diagram and the class diagram for all components
* Prepare carefully for the Sprint 3 review meeting

**SPRINT 4**

=========== 27/07, Sprint 4 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Architecture document: Section 5 Deployment
  + To-do Tasks
    - Revised architecture document
    - Provide valuable insights, and support in UI Design
    - Review and inspect UI Prototype
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Architecture document: Section 6 Implementation View
  + To-do Tasks
    - Revised architecture document
    - Provide valuable insights and support in UI design
* Phạm Văn Minh
  + Completed tasks
    - UI Design (60% completed)
  + To-do Tasks
    - UI Design (Fully completed)
    - Description for screens (Fully completed)
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - UI Design (60% completed)
  + To-do Tasks
    - UI Design (Fully completed)
    - Description for screens (Fully completed)
* Trần Đức Hoàng
  + Completed tasks
    - UI Design (60% completed)
  + To-do Tasks
    - UI Design (Fully completed)
    - Description for screens (Fully completed)
    - Prepare meeting reports

Summary of the meeting:

* The team needs to fully complete the UI Design and descriptions for the main screens and key screens

=========== 02/08, Sprint 4 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Revised architecture document
    - Review and inspect UI Prototype
  + To-do Tasks
    - Prepare for Sprint 4 review meeting
    - Assign work for Sprint 5
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Revised architecture document
  + To-do Tasks
    - Prepare for Sprint 4 review meeting
* Phạm Văn Minh
  + Completed tasks
    - UI Design
    - Description for screens
  + To-do Tasks
    - Prepare for Sprint 4 review meeting
    - Prepare UI Prototype video
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - UI Design
    - Description for screens
  + To-do Tasks
    - Prepare for Sprint 4 review meeting
    - Prepare UI Prototype video
* Trần Đức Hoàng
  + Completed tasks
    - UI Design
    - Description for screens
    - Prepare meeting reports
  + To-do Tasks
    - Prepare for Sprint 4 review meeting
    - Prepare UI Prototype video
    - Prepare meeting reports

Summary of the meeting:

* Finish UI Prototype
* Review and inspect UI Prototype
* The team decide to make a video about UI Prototype

**SPRINT 5**

=========== 10/08, Sprint 5 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Test plan: Target Test Items
    - Test case: Upload a song/ playlist
  + To-do Tasks
    - Test case: Search songs/playlists/artists based on keyword
    - Implementation
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Test plan: Responsibilities, Staffing, and Training Needs
    - Test case: Download a song/ playlist
  + To-do Tasks
    - Test case: Leaderboard
    - Implementation
* Phạm Văn Minh
  + Completed tasks
    - Test plan: Introduction
    - Test case: Create a playlist
  + To-do Tasks
    - Test case: Edit playlist
    - Implementation
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Test case: Play a song/ playlist
    - Test case: Edit a song
  + To-do Tasks
    - Test case: History songs/playlists
    - Implementation
* Trần Đức Hoàng
  + Completed tasks
    - Test plan: Environmental Needs
  + To-do Tasks
    - Test case: Favorite songs /playlists
    - Implementation
    - Prepare meeting reports

Summary of the meeting:

* Standardize the test cases, ensure all test cases are completed, continue coding to merge the front end and back end, and prepare adequately to test the core functionalities comprehensively

=========== 15/08, Sprint 5 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Test case: Search songs/playlists/artist based on keyword
  + To-do Tasks
    - Implementation
    - Prepare for Sprint 5 review meeting
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Test case: Leaderboard
  + To-do Tasks
    - Implementation
    - Prepare for Sprint 5 review meeting
* Phạm Văn Minh
  + Completed tasks
    - Test case: Edit playlist
  + To-do Tasks
    - Implementation
    - Prepare for Sprint 5 review meeting
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Test case: History songs/playlists
  + To-do Tasks
    - Implementation
    - Prepare for Sprint 5 review meeting
* Trần Đức Hoàng
  + Completed tasks
    - Test case: Favorite songs /playlists
  + To-do Tasks
    - Implementation
    - Prepare meeting reports
    - Prepare for Sprint 5 review meeting

Summary of the meeting:

* The whole team needs to accelerate the coding progress in order to be able to test as many core functionalities as possible

**SPRINT 6**

=========== 27/08, Sprint 6 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Test case, test report: Play a song/ playlist
    - Project presentation:
      * Problem statement, product position statement (from the Vision document), users/market
  + To-do Tasks
    - Test case, test report: Upload a song
    - Automated testing
    - Powerpoint
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Test case, test report: Leaderboard
    - Project presentation:
      * Software requirements: use-case model, non-functional requirements
  + To-do Tasks
    - Test case, test report: Search songs/playlists/artists
    - Automated testing
* Phạm Văn Minh
  + Completed tasks
    - Test case, test report: Favorite songs/playlists
  + To-do Tasks
    - Automated testing
    - Project presentation:
      * Software testing: test environments, test plan, and test results
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Test case, test report: Create playlists
  + To-do Tasks
    - Test case, test report: Edit playlists
    - Automated testing
    - Project presentation:
      * Analysis and design: architecture and technologies used
* Trần Đức Hoàng
  + Completed tasks
    - Project presentation:
      * Project management: team structure and responsibilities of team members
  + To-do Tasks
    - Test case, test report: Edit a song
    - Automated testing
    - Meeting report

Summary of the meeting:

* Detect error, fix the error, prepare for automated testing
* Prepare for presentation

=========== 05/09, Sprint 6 ===============

Team members present:

* Dương Trường Bình
* Nguyễn Tuấn Thanh
* Phạm Văn Minh
* Nguyễn Thị Phương Trinh
* Trần Đức Hoàng

Status reports:

* Dương Trường Bình
  + Completed tasks
    - Test case, test report: Upload a song
    - Automated testing
    - Powerpoint
  + To-do Tasks
    - Prepare for the demo and final presentation
    - Check the final summary
* Nguyễn Tuấn Thanh
  + Completed tasks
    - Test case, test report: Search songs/playlists/artists
    - Automated testing
  + To-do Tasks
    - Check all documents
    - Prepare for the demo and final presentation
* Phạm Văn Minh
  + Completed tasks
    - Automated testing
    - Project presentation:
      * Software testing: test environments, test plan, and test results
  + To-do Tasks
    - Check all test cases
    - Prepare for the demo and final presentation
* Nguyễn Thị Phương Trinh
  + Completed tasks
    - Test case, test report: Edit playlists
    - Automated testing
    - Project presentation:
      * Analysis and design: architecture and technologies used
  + To-do Tasks
    - Check all test reports and defect
    - Prepare for the demo and final presentation
* Trần Đức Hoàng
  + Completed tasks
    - Test case, test report: Edit a song
    - Automated testing
    - Meeting report
  + To-do Tasks
    - Check all meeting reports, gantt chart and trello
    - Prepare for the demo and final presentation

Summary of the meeting:

* The whole team needs prepare the demo for key functions and prepare for the final presentations